

## Voice Studio International

### Terms and Conditions

#### WORKSHOP FEES and CANCELLATION

The fee for each workshop does not include transport, accommodation and food, these costs are the responsibility of the individual.

For one and two week workshops a deposit of £150 sterling is required to secure your place. Please note **all deposits are non-refundable and non-transferable.**

The fee or balance of the fee for all workshops is due **30 days** prior to the workshop start date with the **exception of two week workshops** where payment is due **60 days** prior to the workshop start date.

If you cancel 30 days before the workshop start date Voice Studio International (VSI) will retain 25% of the total fee, if you cancel 3 weeks before the workshop start date VSI will retain 50% of the total fee.

If cancellation occurs within 14 days of the workshop start date VSI will retain the total workshop fee due to be paid in full. This fee is non-transferable.

**Please note VSI is unable to return fees for non-attendance at workshops as per the payment timeline laid out above, for whatever reason.** We advise all participants to consider protecting themselves against any financial loss in the event of unforeseen circumstances which prevent attendance at any VSI workshop.

In the unlikely event the workshop is cancelled by VSI a full refund of fees will be given.

November 2019